



**The 20th Annual UIHS - Potawot  
American Indian Arts & Crafts Fair  
Saturday, December 3, 2022  
Potawot Health Village Arcata, CA**

**Limited Number of  
Tables Available  
This Year!**

Name of Vendor \_\_\_\_\_  
Business Name (If applicable) \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
City, State and Zip \_\_\_\_\_  
Cell/Phone Number \_\_\_\_\_  
E-Mail Address \_\_\_\_\_  
Tribal Affiliation \_\_\_\_\_

**TO RESERVE YOUR  
VENDOR TABLE  
SPACE, PLEASE FILL  
OUT AND SIGN THIS  
VENDOR  
REGISTRATION  
FORM AND SEND IT  
ALONG WITH A  
CHECK/MONEY  
ORDER FOR \$40.00**

**VENDOR AGREEMENT GUIDELINES**

**Please initial that you understand and will follow the guidelines below:**

- \_\_\_ **Vendor table spaces are *LIMITED* and available on a *FIRST COME, FIRST SERVE* basis to all *AMERICAN INDIAN ARTISTS* and *CRAFTERS*.**
- \_\_\_ Vendors are *LIMITED* to *ONE TABLE* approximate size *6' x 3'* items being sold must fit on, under or behind vendor table and Items must not be in the walkway). Vendors may not set up additional tables. Vendors may set up rack-type items, but they must fit within the same space of *ONE TABLE*.
- \_\_\_ Each individual vendor is required to pay a **\$40** vendor table fee. This fee serves as your request to reserve a vendor table and is **\*non-refundable**. (\*Please contact us within 72 hours prior to this event if you are unable to participate as a vendor. We will take the necessary steps to refund your table fee. If you do not cancel within this timeframe the table fee remains non-refundable unless extenuating circumstances apply. A written explanation of the extenuating circumstances may be submitted to UIHS for consideration).
- \_\_\_ All completed and approved vendor registration forms will be sent a letter and receipt of payment either confirming a table or confirming that the vendor is on a waiting list.

\_\_\_ UIHS is not responsible for any damaged or loss of goods that may occur during the merchandising of art and/or craft goods at this event.

\_\_\_ Each vendor is responsible for their retail sales as an individual artist and is responsible for their own financial accounting. Vendor participation is voluntary and UIHS is not financially responsible for any loss or gain due to their participation as an independent vendor in this event.

\_\_\_ This event is meant to promote Community Healing through Arts and Cultural Gatherings and we support and encourage American Indian artists and crafters, and items for sale should be primarily items made with one's own hands and/or skills. Both contemporary and traditional arts and crafts are welcomed. Please list what you are selling

\_\_\_\_\_.

\_\_\_ NO FOOD OR DRINKS are allowed at the vendor tables. Refreshments will be available for sale in a designated area. Vendors are NOT allowed to sell food items that would be consumed on the premises.

\_\_\_ UIHS reserves the right to make exceptions.

Would you like to be added to the UIHS Community Health's Mailing List to learn about upcoming art, cultural and community events?      Yes [  ]      No [  ]

Would you like us to share your information with other tribal/arts organizations who are hosting events for American Indian artists?      Yes [  ]      No [  ]

*All questions should be directed to:*  
**Andre Cramblit, Cultural Resource Specialist at (707) 825-4153.**

*By signing below, I acknowledge and agree to the Vendor Agreement Guidelines listed on this form and accept the responsibility of being an independent vendor participating in the 20<sup>th</sup> Annual UIHS American Indian Winter Arts & Craft Fair 2022 at Potawot Health Village, Arcata, California.*

Print Name \_\_\_\_\_

Signature \_\_\_\_\_

Return this form with \$40.00  
check/money order to:  
**UIHS Winter Arts & Crafts Fair 2022**  
  
**Tribal Public Health Department  
Potawot Health Village  
1600 Weeot Way  
Arcata, CA 95521**