

# **BEAR RIVER BAND TRIBAL COURT**

266 KEISNER RD LOLETA, CA 95551 PHONE 707-733-1900 Ext. 1321 FAX 707-733-1719



## **TRIBAL COURT LIMITED ACCESS OPERATIONS**

To ensure the continued safety of all persons, Bear River Band Tribal Court Hearings shall remain physically closed to the public until further notice. The Court is open to the public for in-person filing and/or to request Court documents.

### **Tribal Court operations are as follows:**

#### 1. Hours of Operation

The Bear River Band Tribal Court will be open Monday through Thursday from 9:00 a.m. to 2:00 p.m. The Tribal Court is located at Tish-Non Community Center:

266 Keisner Road  
Loleta, CA. 95551

#### 2. Zoom Hearings

- a) Court hearings are physically closed to the public and will be held via Zoom Conferencing and/or by telephone if parties cannot access Zoom.
- b) The Court is NOT able to provide you with technical assistance, nor time to test and/or troubleshoot technical issues. Parties are advised to please take the time, before a scheduled court date, to test your device, gain familiarity with the platform, and ensure that your connection is adequate.
- c) A Response to BRB Citation and/or Request To Appear Telephonically Or By Video form MUST be filed into the Court no later than three (3) days prior to the hearing date to appear in Court.
- d) The appropriate Court forms MUST be filed in a timely manner, pursuant to the Rules of Court, to appear via Zoom and be seen in front of the Judge.

#### 3. Access to Court Forms

- a) All Court forms can be accessed online at <http://www.brb-nsn.gov/tribal-court/>, requested by mail, email: [tribalcourt@brb-nsn.gov](mailto:tribalcourt@brb-nsn.gov), or by phone (707) 733-1900 Ext. 1321.
- b) All Court forms are available in-person at the Court Clerks' Office located at the Tish-Non Community Center.

#### 4. Filling Forms/Documents with the Court

- a) Filed forms and/or filing fees can be delivered to the Court Clerk's Office in-person.
- b) Filed forms can be placed into the drop box located next to the parking lot entrance of the Tish-Non Community Center.
- c) Court forms can be E-filed at [tribalcourt@brb-nsn.gov](mailto:tribalcourt@brb-nsn.gov).
- d) After Court forms are filed, the Court Clerk will return a filed/received stamped copy of the form and/or other document to the email address provided.